



Annual General Meeting

Friends of Little Dip Conservation Park
&
Robe Coastcare



July 2nd, 2023 - 3pm
Robe

Officers:

President – Roland
Treasurer – (vacant)
Secretary – Holly

Present:

Apologies: Helen Hegedus, Vicki Natt, Marg Sinclair

Meeting opened:

Confirmation of previous AGM minutes:

AGM Business Items

Year-end update - Roland

- Summary of prior year activities for FOLD and Robe Coastcare
 - + Meet new DEW Ranger Emma!, hear update on their work over last year.
- Preview of whats planned for next year
- Review, discussion and restatement of organizational purpose and vision
 - Friends of Little Dip
 - Robe Coastcare

Accounts update

- Current account balances
- Funds committed

Election of officers

- President
- Secretary
- Treasurer

Meeting closed:



Regular Meeting

Friends of Little Dip Conservation Park
&
Robe Coastcare



July 2nd, 2023 - 3:30pm
Robe

Officers:

President –
Treasurer –
Secretary –

Present:

Meeting opened:

Apologies – Helen Hegedus, Vicki Natt, Marg Sinclair

Previous minutes -

General business

Operations and administration items

- Volunteer hours – procedure for recording & reporting.
- Weekly member emails
 - What emails would members like to get?
 - Work sessions
 - State Parks emails
 - Will change to either foldcp@gmail.com or updates@robefold.org or similar soon.
 - Best practices, if you send email to group ALWAYS put members in BCC, not everyone wants their emails spammed to whole group.
- Admin help needed. Planning a weekly admin work session. Would welcome anyone interested in assisting here! Important for upcoming grants and just generally cleaning up the operations and administration of the organizations.
- Cath and Emma, ideas for future work sessions.
 - And getting the weekly plan organized MUCH more in advance. Assistance here would be great! Could be part of a weekly admin work session.
- Unique Code Number for >40hrs / year volunteers
- Consolidation of FOLD / Coastcare assets / archives between nursery/workshop/office

Projects

- Celebrating 35 years of FOLD - signage, bench chair? in Little Dip CP
- Weed control grant – couple members needed to help assist organizing on this.
- Swamp Antechinus - Cameras (and at least one in-person sighting) have found Swamp Antechinus we think! Any work for us to do here?
- Re-veg plan for next year, areas, species, etc.
- GIS / mapping interest?
- Busy season park entrance welcome party

Community Outreach & Social

- Monthly update to newsletter
- Website
- Social accounts, updates, pics etc.
- Small group needed to work on all these.

Nursery items

- Proposal for an additional shade house
- Nursery shed clean-out.
- Proposed purchase of additional potting mix, donations received
- Supplies needed for planting out (guards and stakes)
- Discussion on any additional necessary planting tools
- Share out tools program to members
- Is a toilet facility required?
- New access code key system ?
- Dedicated nursery team...

Any other items?

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Meeting closed: